



# Blackhills FC 2019 Auction Procurement Form

<b>NAME AS IT YOU WOULD LIKE FOR IT TO APPEAR</b>	<b>Preferences (Please check all that apply). I would like to:</b> <input type="checkbox"/> Receive auction invitation. <input type="checkbox"/> Help sponsor the auction.	<b>Auction Staff Use Only</b> Procurement # Package # Catalog #
Business Name (if applicable)	<b>Donor Is (Check One):</b> <input type="checkbox"/> Parent of Player <input type="checkbox"/> Alumni Other Please describe: <input type="checkbox"/> Parent of Alumni Business	
Mailing Address Please check if address has changed in the past 12 months		
City, State, Zip	Donation Authorized By	
Business Phone      Home Phone      Fax	Contact Name for Arrangements	
E-mail Address	Contact E-mail Address	
Website	Contact Phone	

**Item Name:**

**Item Description.** Describe donation in detail. This description will be used to write the catalog copy. Please be complete (i.e., quantity, size, color, number of people, valid dates, all label information for wine, etc.) Please attach any additional information.

**Restrictions:** (e.g., expiration date, date specific, tax and gratuity not included, etc.)

*Please note: The auction committee reserves the right to combine and package donations, determine placement of the donation in the live or silent auction, and to determine the minimum bid amount.*

<b>VALUE</b> \$
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<p><b>TYPE OF ITEM</b></p> <p><input type="checkbox"/> Tangible Item      <input type="checkbox"/> Combination Package (tangible and intangible) <input type="checkbox"/> Non-Tangible Item</p> <p><i>Please specify all that apply.</i></p> <p><b>Tangible Item</b></p> <p><input type="checkbox"/> Received with this form Donated item will be delivered to Blackhills FC <b>(item <u>MUST</u> be delivered by August 30)</b></p> <p><b>Non-Tangible Item</b> (Donor: Please include any appropriate display materials)</p> <p><input type="checkbox"/> Donor gift certificate accompanies donation form. <input type="checkbox"/> Donor gift certificate will be delivered/mailed to BFC. <input type="checkbox"/> Auction committee has my permission to create gift certificate. <input type="checkbox"/> Donor to provide display item(s). <input type="checkbox"/> No display will be provided.</p>	<p><b>Cash Donation</b></p> <p><input type="checkbox"/> Check enclosed <input type="checkbox"/> Invoice requested</p> <p><b>In-Kind Donation</b></p> <p><input type="checkbox"/> Product <input type="checkbox"/> Service</p>	
<p><b>Tax Benefits:</b></p> <ul style="list-style-type: none"> <li>Your donation may be tax deductible. Check with your tax advisor.</li> <li>BFC's Federal Tax ID# is 20-4424930.</li> </ul>		
<p><b>Signature of Donor</b> _____ <b>Date</b> _____</p>		
<p><b>Procurement Representative</b> _____ <b>Phone Number</b> _____</p>		
<p><i>Please return form to:</i> <b>Blackhills FC Auction</b> 2903 Benjamin Ct SE, Olympia, WA 98501 www.blackhillsfc.org E-mail: auction@blackhillsfc.org</p>		

**THANK YOU FOR YOUR CONTRIBUTION TO BLACKHILLS FC!**