

Team Fund Raising

Purpose: BHFC is a 501(c)(3) non-profit organization under guidelines established by the Internal Revenue Service and there are strict fund-raising guidelines that must be followed to meet the requirements of a 501(c)(3) organization. It is the Executive Board's responsibility to ensure that these guidelines are followed. Coordination of fund-raising events among all BHFC teams is important so that two events do not directly compete against each other. For example, having car washes for different teams on neighboring corners on the same day. Board review of any fund-raising events will also ensure that all events using the BHFC name are well-organized and appropriate for the Club as a whole. Having a poorly run or inappropriate fund-raising event could negatively impact future fund-raising abilities of all BHFC teams.

Policy:

All fund-raising events which use the Blackhills FC name must be approved by the BHFC Executive Board before these events occur.

Procedure:

1. A "Fundraising Request/Report Form" must be submitted to the BHFC Executive Board at least two weeks prior to the event being held. (See your Team Manager or contact the Club Business Manager for the form.)
2. The Executive Board will meet and either approve or disapprove the request within seven days of receiving it.
3. A completed Report Form, showing total money raised and amounts of money raised by each player, must be turned into the Club Business Manager within three weeks after the event has been held.

[Fundraising Request/Report Form](#)