

**BLACKHILLS FOOTBALL CLUB
FUNDRAISING REQUEST/REPORT FORM**

Return to: BHFC, PO Box 4454, Tumwater, WA 98501-0454

TEAM _____ COACH _____ TEAM MANAGER _____ EVENT DATE: _____

EVENT DESCRIPTION _____

Policy: All fund raising events, whether for an individual player, an entire team, or for the Club as a whole, must be approved by the BHFC Executive Board before these events occur.

Procedure: A "Fundraising Request/Report Form" must be submitted to the BHFC Executive Board at least two weeks prior to the event being held. The Executive Board will meet and either approve or disapprove the request within seven days of receiving it. A completed Report Form, showing total money raised and amounts of money to be disbursed to player accounts, as well as all proceeds raised, must be turned into the Club Business Manager within three weeks after the event has been held. The proceeds will be deposited into the Club bank account and player accounts will be credited.

DATE SUBMITTED _____ BOARD SIGNATURE _____ APPROVED/DENIED DATE _____

COMMENTS: _____

| | PLAYER NAME | PHONE | AMOUNT | TIME | PARENT(S) NAME(S) |
|----|-------------|-------|--------|------|-------------------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |
| 11 | | | | | |
| 12 | | | | | |
| 13 | | | | | |
| 14 | | | | | |
| 15 | | | | | |
| 16 | | | | | |
| 17 | | | | | |
| 18 | | | | | |

TOTAL AMOUNT RAISED _____ DATE SUBMITTED TO CLUB _____ SIGNATURE _____